



Nisga'a Lisims Government

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New Aiyansh BC / Canada V0J 1A0

NISGAANATION.CA

NISGA'A BUSINESS DEVELOPMENT FUND APPLICATION FORM

Please ensure that you read and complete the entire application form, when complete submit this form and all required documents to:

Attention: Economic Development
c/o Acting Executive Director

By mail / in-person: Nisga'a Lisims Government
PO Box 231, 2000 Lisims Drive
New Aiyansh, BC V0J 1A0

By Fax: 250-633-2367

By Email: janice.angus@nisgaanation.ca

For more information: 250-633-3000 or TF 1-866-633-0888

STEP ONE – PERSONAL INFORMATION

Applicant Information

Name			
Mailing Address			
Town, Prov		Postal Code	
Telephone No.			
Email address			
Nisga'a Citizenship No.			
Date of Birth			
Business Name			
Business Address			
Percentage of Ownership of Business			
Business Number			
GST / HST Number			

Other Information

How much funding are you seeking from the Nisga'a Business Development Fund? (Provide estimate if unsure)	
Have you received funding from the Nisga'a Business Development Fund in the past?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> If so, are your reporting requirements up to date? 	<input type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> Is the business still operational? 	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you or have you applied for other government programs for financial assistance for your business? If yes, please describe below	<input type="checkbox"/> Yes <input type="checkbox"/> No
<u>Description:</u>	
Do you or your business owe money to the Nisga'a Nation? (Please check with NLG Accounting Department for verification). This includes <i>prescribed debt</i> , fisher loans, economic development loans or outstanding fines in relation to violations to Nisga'a Law	<input type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> If yes, please specify total amount owing 	
Do you, or your business, owe money to the Government of Canada or Province of British Columbia? If yes, indicate to which agency (e.g., Revenue Canada, Ministry of Finance for BC, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Agency or Agencies:	
Have you already made any financial commitments for this business? If so, NLG will consider this as your equity stake in the business.	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please list amount	

Nisga'a Cultural Values

How does your business contribute to the revitalization or continued Nisga'a cultural values?
Does your business have positive outcomes for the environment? If yes, please describe

How does or will your business impact Nisga’a Citizens?
How will your business support the mentorship of other Nisga’a Citizens and/or youth?

Declaration and Authorized Signatory

Please ensure that appropriate authorized signatories have read and signed the application

The statements herein and the attachments hereto reflect an accurate description and estimate of costs regarding the intended business.

I (We) authorize duly appointed representatives of Nisga’a Lisims Government to obtain from and share with persons or organizations, public or private, any information necessary to complete the assessment of the project outlined in this application.

I (We) certify that I am (we are) of Nisga’a ancestry.

I (We) consent to Nisga’a Lisims Government sharing my (our) name(s), telephone number, and email address with third party service providers who are required to safeguard the handling of this information under the *Personal Information Protection and Electronic Documents Act* (PIPEDA) and/or the *Privacy Act*, for statistical, research and evaluation purposes for Nisga’a Lisims Government.

Signature	Print Name Below	Date
_____	_____	_____
Signature	Print Name Below	Date
_____	_____	_____
Signature	Print Name Below	Date
_____	_____	_____

STEP TWO—THE BUSINESS PLAN

In order to understand your business venture and assess your application for funding, Nisga'a Lisims Government needs complete information about your business. Writing a business plan can be challenging. Nisga'a Lisims Government has put together the following resource library to help applicants in your business planning process.

Your business plan must include:

1. Estimated costs, including any future anticipated financing needs
2. Estimated project financing, including applicant cash equity
3. Estimated annual cash flows for operating year one
4. A timeline of activities and/or a workplan

Business Planning:

There is no one-size-fits-all approach to business planning. The resources selected here were chosen to be able to give applicants flexibility when it comes to how they want to plan for this business. Please use the resources in this library to choose the template that works best for your business.

Instructions are available within the links

BDC

<https://www.bdc.ca/en/articles-tools/entrepreneur-toolkit/templates-business-guides/business-plan-template>

Futurpreneur Canada

<https://www.futurpreneur.ca/en/resources/start-up-business-planning/tips-tools/business-plan-writer/>

Small Business Administration

<https://www.sba.gov/business-guide/plan-your-business/write-your-business-plan>

WEBC

https://we-bc.ca/online_resources/how-to-write-an-effective-business-plan/

ScotiaAdvice Business Plan Writer

<https://dmts.scotiabank.com/tools/planwriter/en/index.html#/home>

Community Futures BC

<https://www.communityfutures.ca/loans-and-advice/business-tips-tools>

Small Business BC Business Plan Checklist

<https://smallbusinessbc.ca/resources/howtos-checklists>

Small Business BC Business Plan Template and Cash Flow Forecasting Tool

<https://smallbusinessbc.ca/resource/howtos-checklists-retired/business-plan-template/>

How to Create Business Plan for Tour

<https://www.treksoft.com/en/blog/tour-operators-create-a-business-plan>

Market Information:

Accurate market information is important to include in your business plan and to understand the opportunities and challenges that your business may face so that you can plan for these. You can use the tools below to demonstrate the need or feasibility for your business in your business plan, based on industry and market outlooks and economic forecasts, both regionally and nationally.

BDC Guide to Market Research

<https://www.bdc.ca/en/articles-tools/blog/how-conduct-market-research-small-businesses>

BDC Marketing Plan Guide

<https://www.bdc.ca/en/articles-tools/marketing-sales-export/marketing/5-no-nonsense-strategies-attract-customers>

BC 2022 Labour Market Outlook

<https://www.workbc.ca/research-labour-market/bcs-labour-market-outlook-2022-edition>

BC's Industry and Sectors

<https://www.workbc.ca/research-labour-market/bcs-industries-and-sectors>

Business Council of British Columbia 's Economic Dashboard

<https://bccbc.com/media/tag/b-c-economic-dashboard>

TD Economics Quarterly Canadian Economic Forecast

<https://economics.td.com/ca-quarterly-economic-forecast>

TD Economics Provincial Economic Forecast

<https://economics.td.com/provincial-economic-forecast>

BDC Economic Outlook

<https://www.bdc.ca/en/articles-tools/blog/2023-economic-outlook-cause-caution-not-alarm>

STEP THREE—OTHER REQUIRED DOCUMENTATION

1. Documentation of Nisga'a Ancestry
2. Applicant's resume
3. For existing businesses—a copy of most recent financial statements (up to 2 years if available)
4. Copies of funding agreements from other funders (eg, provincial, federal, private loans or grants)
5. If applicable, copies of partnership agreements or incorporation documents
6. Business number
7. Accounting services documentation
8. If applicable, GST number