



Nisga'a Lisims Government

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[NISGAANATION.CA](http://NISGAANATION.CA)

## Request for Proposals: Education Consultant

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### 1. Project Background

School District 92 (Nisga'a) is a public school district that operates four schools on Nisga'a Lands in northern British Columbia. Nisga'a Lisims Government ("NLG") wishes to conduct a comprehensive review of SD92 to identify opportunities to improve student outcomes.

### 2. Objective

To thoroughly research and report on the factors that contribute to poor student outcomes within SD92 and recommend solutions based on this research, sound education theory, Nisga'a context and best practices.

### 3. Scope of Services

The candidate will research and report on challenges and potential solutions to improve student outcomes<sup>1</sup> within SD92.

This project will involve the following stages:

1. **Research (on the ground):** interviews with SD92 Board of Trustees and staff, school administrators and teachers, students, parents and other stakeholders
2. **Research (academic):** review of literature regarding best practices in similar educational settings in BC, Canada and worldwide
3. **Drafting of report**
4. **Editing drafts**, including feedback from Executive Director of NLG
5. **Final report**

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<sup>1</sup> Part of the goal for the Project is to determine on which learning outcomes SD92 should focus. However, the Project scope presumes a holistic understanding of student outcomes i.e. learners who achieve their full potential, supported by a comprehensive education system that addresses their intellectual, spiritual, emotional and physical needs through quality learning, grounded in Nisga'a language, culture, traditions, values and worldviews.

The final report will set out the research findings and include recommendations for changes that would lead to improvements in student outcomes. Recommendations must be actionable, specific and practical, and be based on the research findings, sound education theory, the Nisga'a context and best practices.

Please indicate in your response to what extent you are able to assess the financial implications of any recommendations, in terms of costs and impact on funding.

Consistent collaboration with the NLG team will be required. Meetings will occur in Gitlaxt'aamiks, Vancouver or by phone.

#### **4. Qualifications**

NLG seeks to promote high quality research and recommendations to create real improvements in outcomes for SD92 students. The successful candidate must have the following qualifications:

1. Demonstrated experience in the theory and practice of K-12 education in Aboriginal, elementary and secondary, and rural contexts.
2. Excellent communication skills and the ability to work with multiple stakeholders.
3. Demonstrated research skills.
4. The ability to write clear reports and recommendations.
5. A thorough understanding of funding for K-12 education is desirable, but not required.

The successful candidate will be expected to travel to SD92 and communicate by email, and must have his/her own computer with access to emails.

#### **5. Guidelines and Requirements**

Interested candidates are asked to submit a proposal highlighting relevant aspects of their experience, and a biography (max. 500 words). Including up to two references is encouraged, but not required.

NLG is open to working with a team of consultants for this project. All proposals should include a biography for all proposed team members, and indicate whether each individual would be willing to work independently or with others outside the proposed team.

#### **6. Closing Date**

The complete proposal is due no later than **4pm PST, Friday, June 29, 2018.**

The proposal will be evaluated immediately after submission date. During this time NLG may require additional information and clarifications. You will be notified if this is requested.

The NLG Executive will make the final determination as to the successful candidate by July 31, 2018.

## **7. Contract Terms**

NLG will inform the candidate of the contract terms upon selection. All contracts are subject to review by NLG Legal Counsel. The project will be awarded upon signing of a contract that outlines terms, scope, budget and other necessary items.

## **8. Available Data**

The Education Consultant will be expected to use existing publicly available data and to conduct original research (qualitative and quantitative). Upon signing a confidentiality agreement, NLG will provide to the successful candidate access to relevant information held by NLG.

## **9. Staff Resources**

The Education Consultant will report regularly to the NLG Executive Director on key developments and deliverables. The Education Consultant will maintain communication with the NLG Executive Director and other team members, and respect and adhere to NLG organizational lines of communication and protocols.

## **12. Time Frame for Project Completion**

Please indicate in your proposal a timeline for undertaking this work. The initial time frame for project completion is March 31, 2019 but NLG is open to discussing a longer time frame, including phasing of the Project, if required.

## **13. Budget and Costs**

Please indicate in your proposal a budget for undertaking this work, including expenses and taxes.

## **14. Delivery**

Your proposal must be received no later than 4pm PST on Friday, **June 29, 2018** at [cherylm@nisgaa.net](mailto:cherylm@nisgaa.net), with a copy to [eholender@arlaw.ca](mailto:eholender@arlaw.ca). Please mark the proposal for the attention of Cheryl Moore, Executive Director, Nisga'a Lisims Government.

## **14. Addenda**

If NLG determines that an amendment is required to this RFP, NLG will issue a written addendum by posting it at [www.nisgaaanation.ca](http://www.nisgaaanation.ca) (the "NLG Website"). The

addendum will form part of this RFP. It is the responsibility of candidates to check the NLG Website for addenda. The only way this RFP may be added to, or amended in any way, is by a formal written addendum. No other communication, whether written or oral, from any person will affect or modify the terms of this RFP or may be relied upon by any candidate. By delivery of a Proposal, a candidate is deemed to have received, accepted and understood the entire RFP, including any and all addenda. All inquiries related to this RFP should be directed in writing to Cheryl Moore by email to [cherylm@nisgaa.net](mailto:cherylm@nisgaa.net), with a copy to [eholender@arlaw.ca](mailto:eholender@arlaw.ca).

See more at: <http://nisgaanation.ca>