

Sayt-K'ílim-Çoot / one heart, one path, one nation



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NISGAANATION.CA

Roadmap To Independence:

Roadmap to Independence:

Roadmap to Independence allows the client to have a strategy in place to gain the necessary skills/certification and to identify and address barriers to entering the work force or educational opportunities.

The Roadmap to Independence plan provides a client receiving services with an individualized, personalized plan that outlines the resources and supports, formal and informal, upon which the client will rely. The plan is created with the assistance of the Administering Authority. The plan identifies:

- the programs, resources and supports the person has chosen to use;
- the person's intention or desired outcomes from the program, resource or support;
- who is providing the program, resource or support; and,
- how and when those supports will be reviewed for effectiveness.

The Plan is intended to be a quick reference of goals for the client to address any barriers to employment and/or education programs and to develop a plan of action to enter either the workforce or an educational program to increase employability skills:

- A Plan must be completed for all clients who are not exempt from seeking employment;
- A Plan must be completed for all clients who receive Training and Employment Support Initiative ("TESI") supports;
- The Plan provides a written summary of goals, the plan/strategy of each support, the responsible person(s) for each support, the target dates, and resources required;
- Roadmap to Independence must be completed by all new applicants (who are not exempt from seeking employment) and must also be reviewed and/or updated on an annual basis;
- The Roadmap to Independence may be shared (with written permission) with other departments and/or agencies that provide relevant services. (i.e. Post-Secondary department); and
- Form NSD-23 should be used to document the Roadmap to Independent, unless the Administering Authority has access to software, such as Employment Readiness Scale.

Name: _____

Date: _____

Type of employment I am seeking: _____

This month I will do the following: *(Check all that apply)*

- Book and appointment with either:
 - Social Development Administrator
 - NEST Employment Advisors
 - Community Wellness Counsellors

- Make an appointment to see the Social Development Administrator to:
 - Create or update my Roadmap to Independence;
 - Provide a copy of my Roadmap;
 - Provide a copy of my certificate or other proof of my attendance from the training/workshops;
 - Provide contact information for potential employers I submitted applications to.

- Complete a job search and/or submit resume and cover letter to potential employers.

- Life Skills and Essential Skills
 - Personal budget developed
 - Other life skills activities/workshops as outlined in my Roadmap

- Sign up and attend/commit to training program/workshops
- Update my resume

Do you have a current resume: Yes No

Do you have a driver's license? Yes No

If not, are there barriers to you obtaining a driver's license? (i.e. owe FMEP arrears, outstanding motor vehicle fines; etc)

Do you have access to a computer? Yes No

Do you have access to internet to complete job searches? Yes No

Life Skills action plan

Life skills that can improve my ability to obtain a job	Which department or agency can provide assistance to you to obtain these skills?	Who do I contact, including phone number?	Time Frame	Date completed and Name and contact number for resource person
<i>i.e. time management budgeting goal setting alcohol & drug counselling</i>	<i>Social Development NVHA</i>	<i>Social Development Worker NVHA Community Wellness Counsellor</i>	<i>One week 6 sessions</i>	<i>July 20th, 2015 SD Administrator (123) 456-7890</i>

Certification Action plan

List of certification that are required for the job I would like to obtain	List of certification that I have including expiry date	List of certification I need to obtain	Time Frame	Date completed and Name and contact number for resource person
Foodsafe; First aid level 1	First aid level 1, expires March 2016	Food safe	one day course	July 20 th , 2015 NWCC (123) 456-7890

Entering or re-entering the workforce can take some **planning** to ensure you are prepared; the following questions are intended to assist you:

List areas that require pre-planning or support for you to obtain a job	Problem solving	Time Frame:	Date completed and Name and contact number for resource person
i.e. Childcare; work gear; need for funds to get to work;	i.e. apply for childcare subsidy, apply for assistance for work gear and travel assistance	2 weeks	July 20 th , 2015 Childcare subsidy (123) 456-7890

**Notes / comments / appointment reminders / contact information / Contact name and number for
Job search**

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