



Hli G̱oohl Wilp-Adoḵshl Nisga'a

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Laxgalts'ap BC V0J 1X0

Tel 250 633 3050 / nisgaamuseum.ca

Request for Proposals (RFP): Snow Removal Services

Nisga'a Museum, Laxgalts'ap, BC

Invitation

The Nisga'a Museum invites qualified local contractors, businesses, and individuals to submit proposals for the provision of snow removal services for the Museum property during the winter season.

The Museum is committed to supporting local employment and economic opportunities and encourages submissions from members of the local community.

Project Overview

The successful proponent will provide snow removal and ice management services to ensure safe and reliable access to the Museum premises during winter weather conditions.

Services are required on an as-needed basis throughout the winter season and may include snow clearing during regular business hours, after-hours, weekends, and holidays when weather conditions require.

Scope of Services

The successful contractor will be expected to provide:

Snow Removal

- Clearing of snow from parking lots.
- Clearing of vehicle access routes and entrances.
- Clearing of pedestrian walkways and building access points.
- Snow relocation and piling within designated areas on site.

Ice Control

- Application of sand, salt, or other approved traction materials as required.
- Monitoring and treatment of icy conditions that may pose safety risks.

Response Requirements

- Snow removal to commence within an agreed-upon response time following snowfall accumulation or notification from Museum staff.
- Maintenance of clear and safe access throughout operational hours.

Equipment

The contractor shall provide all necessary:

- Equipment and machinery.
- Fuel.
- Tools.
- Labour.
- Winter maintenance materials.

Contract Term

The anticipated contract term is:

November 1, 2026 – March 31, 2027

The Museum reserves the right to extend the contract by mutual agreement.

Proponent Qualifications

Interested proponents should demonstrate:

- Experience operating snow removal equipment.
- Ability to respond in a timely manner during winter weather events.
- Appropriate insurance coverage.
- Knowledge of local weather and site conditions.
- Ability to provide reliable service throughout the contract period.

Local experience and capacity are considered assets.

Proposal Requirements

Proposals should include:

Company Information

- Business or individual name.
- Contact person.

- Mailing address.
- Telephone number.
- Email address.

Experience

Brief description of relevant snow removal or winter maintenance experience.

Equipment

List available equipment proposed for the contract.

Pricing

Provide pricing using one of the following methods:

- Hourly rate for labour and equipment.
- Per event rate.
- Seasonal fixed rate.
- Combination pricing model.

Please clearly indicate any minimum charges, call-out fees, or additional costs.

References

Provide at least two references for similar work completed.

Evaluation Criteria

Proposals may be evaluated based on:

- Relevant experience.
- Capacity and availability.
- Equipment and resources.
- Safety considerations.
- Pricing and overall value.
- Preference for local economic participation where qualifications and pricing are comparable.

Insurance and Safety

The successful proponent may be required to provide:

- Proof of commercial general liability insurance.

- WorkSafeBC coverage (if applicable).
- Safe operating procedures for equipment.

Submission Information

Proposals may be submitted by email or in person:

Nisga'a Museum

810 Highway Drive Laxgalts'ap, BC

Email: leon.boychuk@nisgaanation.ca

Closing Date: October 15 2026

Reservation of Rights

The Museum is not obligated to accept the lowest-priced proposal or any proposal received. The Museum reserves the right to negotiate scope, pricing, and service levels with the preferred proponent and may cancel or reissue this RFP at its discretion.

Questions

Questions regarding this RFP may be directed to:

Leon Boychuk-Hunter

Curator/Director

Nisga'a Museum

PH: 250-633-3050

E: leon.boychuk@nisgaanation.ca

****The Nisga'a Museum thanks all proponents for their interest and looks forward to working with local service providers to maintain safe access to this important community facility.****